



## **Board of Directors Meeting Minutes (BOD)**

**Saturday, May 3, 2025, at 10 a.m.**

At Bernard Bourdeau, 372, route 309, Val-des-Bois

Are présent:

Jean Côté	President
Denis Bénac	Vice president
Bernard Bourdeau	Treasurer
Lucie Smith	Secretary
Noël Cantin	Director
Henry Patterson	Director

Absent: Jean-Frédéric Potvin Director

**1. Opening of the meeting at 10 a.m. by the President Jean Côté**

The President welcomes everyone.

**2. Adoption of the agenda**

Moved by Noël Cantin, seconded by Denis Bénac

**3. Adoption of the minutes of the Board meeting of August 10, 2024.**

Moved by Henry Patterson, seconded by Bernard Bourdeau

**4. List of the review of actions and follow-up to the previous meeting**

1. Make sure that the kits with the promotional tools are ready before starting the in-person sale.
2. Improve and prioritize Interac payment. Jean Côté suggests holding a draw for a bag for the first 10 residents who will pay by Interac in May. He will remind you of the Interac procedure on Facebook.
3. The price of the membership card remains at \$25.00 for 2025 and we will favor Interac payment for the month of May.
4. The followed up with Cobali was done in August or September 2024, Jean Côté called Cobali to find out if an agent could be present after the Saturday BBQ on June 21, 2025. Had no contact and told us that they only have 3 project officers for the Outaouais. So, he has abandoned this idea, however we will remind residents of important links like Cobali and boating safety etc.
5. A PDF link for the Code of Ethics will be available on the website for members who were not present at the 2024 AGM.
6. Regarding the 2024 photo contest, the follow-up and thanks were made with the sponsors and this contest ended on August 31. The jury had a month after this date to deliberate on the results. Lucie suggests giving 4 cards to the winners (1st, 2nd and 3rd) of the contest. She confirms that the cost of the invoice is \$51.73 for the development of the photo on canvas at Staples compared to \$20.00 more at Walmart (2023 contest). The video-slideshow of the 2024 photos was presented on Facebook.

Lucie reiterates her thanks to the judges for their excellent work. All that remains is to give the photo on canvas to Patrick Mainville, 1st winner of this contest.

7. Creation of the postcard of the winning photo in the 2024 photo contest with 50 copies (1st winner) and 50 of each instead of 25 (2nd and 3rd winner). The free cards this year only concerned 4 x 6 cards instead of 5 x 7. Exceptionally, the sales manager in the printing department at Staples agreed to print 50 of each and offered the 150 for free for this year because usually the free is limited to 100.
8. Lucie Smith finalizes the personal Power Point project concerning information from research of available products including a table of ecological, biodegradable and phosphate-free products for spring 2025. She will present it at our next meeting.
9. Lucie confirms the precious help for the translation of the documents by Jean-Frédéric Potvin and that he makes sure not to put personal information on Chat GPT.
10. Jean Côté did a market study for promotional tools and presented us with a key ring with a flashlight with the LOHA logo. Henry Patterson suggests that we forget about purchases at joint Service because he bought several items for another association and was disappointed with the service or the items received.
11. Lucie continues to send out invitations by email and Google calendar for Board meetings. She has prepared an invitation for the Saturday BBQ on June 21, 2025.

#### **5. Sale of the membership card**

Denis Bénac confirms that Lucie Smith has prepared the kits (membership card and postcard) for sale and suggests starting to sell them in May. We will provide new residents with a code of ethics when purchasing their membership card. Denis suggests leaving the membership card at \$25.00. Jean Côté shares his point of view that \$25.00 is insufficient so it should be increased to \$30.00 to reduce the deficit. For this year, it remains at \$25.00, but Jean Côté suggests that we consider the possibility of increasing it by \$5.00, considering that the costs are increasing for the organization of activities and thus avoid a deficit budget. In this eventuality, we will bring a proposal and a vote at the next AGM. Jean Côté suggested that this increase be judged when the reserve is exhausted and then we will present the project to the AGM to increase it to \$30.00. Henry Patterson confirms that he will go to see Matériaux Lajeunesse and other companies to see if they can give us a discount to residents who are members of the LOHA upon presentation of their membership card. Everyone congratulates Henry Patterson for this initiative and he confirms that he will take care of it this week.

#### **6. LOHA's 2025 calendar of activities:**

##### **a) *BBQ (Saturday, June 21)***

Lucie will prepare the invitations in both languages and Jean Côté will post via Facebook and email to the residents.

##### **b) *Poker Run (July 12)***

A follow-up will be made with the Campsite. Lucie Smith and Denis Bénac agreed to take care of the organisation of the activity and the follow-ups with the volunteers of the resorts and the Campsite. We will ask Jean-Frédéric Potvin to take care of the purchase of food (water, soft drinks and chips).

##### **c) *LOHA AGM***

Date to be determined

d) *Pontoon Parade – 4 to 6*

Date to be determined

e) *Potluck Potluck Dinner*

Date to be determined

f) *Photo Contest 2025*

Lucie Smith, suggested that the members of the LOHA Board of Directors should decline participation in this competition from the present competition and for the future. It will take place from June 1 to September 30, 2025. Also, make sure that a winner cannot win two prizes. Since the number of postcards is limited to 100 free for Staples Privilege members, Lucie suggests printing 50 for the 1st winner and putting the winning photo of the 2nd and 3rd winner on the same card. Jean Côté informs us that the choice of judges is to be determined because one of the two is no longer available.

**7. Water and Transparency Testing for RSVL**

Jean Côté and Noël Cantin did the last test of the 2024 season for the RSVL on Monday, August 19, then it was sent by Noël according to the pick-up date schedule. The transparency test was done on Monday, August 19, 2024 by Jean Côté. The results of the 2nd swimming water test taken on July 14, 2024 by Denis Bénac have been received and the A (excellent) rating of 3 CFU/100 ml is between 0-20 CFU/100 ml for the presence of Escherichia coli. The 3rd test was done by the latter on July 29, 2024 (south side of the lake) and the A rating (excellent) of 0 CFU/100 ml at Micro B for the swimming water. A 4th and final test was done on August 20, 2024 and the results give a rating of A. Noël Cantin confirms that he is waiting for the RSVL kit for the summer of 2025 shortly.

**8. Bathing water tests (Micro B)**

Denis confirms that he will do the tests according to the dates: June 18, beginning of July, 3rd week of July and mid-August 2025. He will make the purchase and confirm the price with supporting invoice when purchasing the 4 tests at the next meeting.

**9. Sale of promotional tools (Inventory)**

Jean Côté found a key ring of 100 at a cost of \$2.11 taxes included. Purolator lost its package on April 11, 2025. Vista Print will return it to us. The plastic card for launching is out of stock and upon receipt, it will allow us to complete the kits for the sale. All are unanimous in drawing an LOHA bag (1 Interac payment, 1 at the BBQ, 1 at the "Potluck" and another at the AGM).

**10. Follow-up to the 2025 "Photo Contest" and sponsorships (ends September 30, 2025)**

Lucie and Denis will meet with Matériaux Lajeunesse and Babine to see if they want to collaborate again with a gift card or certificate. Lucie will prepare the invitations for this competition.

**11. Finalization of the project for phosphate-free products**

All suggested that the full reference material be available on the LOHA website after finalization. Lucie will make corrections following the suggestions of her colleagues for the next Board meeting.

**12. Varia**

**12.1. Meeting with the new owners of the campsite**

Jean Côté and Denis Bénac will meet with the new owners of the Campground to create a bond with them. They will tell them about our upcoming activities and also about the boat register concerning the Campsite landing. We are waiting for the dates for the Poker Run and AGM.

**12.2. Suggestion of a billboard**

Henry Patterson's suggestion for those who do not have Internet or an email address to have a list of activities for the year. Everyone is unanimous that this sign will generate an investment and that our choice is to continue to inform residents by email or Facebook. Jean Côté suggests a good initiative such as the "Directory of Residents of Lac de l'Original" with a page with links e.g. code of ethics, COBALI, boating safety, etc.

**13. Date of next meeting**

Saturday, May 31, 2025 at 10 a.m., at Lucie and Denis'

**14. List of follow-ups or actions to be taken for the next meeting:**

- 1) Jean Côté will add links e.g.: Cobali with the directory of residents of Lac de l'Original with map without their email for confidentiality reasons.
- 2) Jean Côté will order 4 shopping bags for the draw at 4 events.
- 3) Distribution of key rings and plastic cards
- 4) Announcement of the procedures for payment for membership card membership by Facebook and email
- 5) Meet the owners of Camping Val-des-Bois
- 6) Henry Patterson undertook to go to businesses to ask them to offer discounts to LOHA members upon presentation of the membership card.
- 7) Finalization of Lucie Smith's personal project made by Power Point concerning information from the research of available products including a table of ecological, biodegradable and phosphate-free products for the spring.
- 8) Preparation of the BBQ invitation
- 9) Followed by the "2025 Photo Contest" and judges' choice.

**15. Adjournment at 11:43 a.m. on May 3, 2025,**

Moved by Noël Cantin, seconded by Henry Patterson

Lucie Smith, Secretary